



CEYLON CAMPUS COLOMBO (PVT) LTD

No. 24A, Wijayaba Mawatha, Nawala | www.ceyloncampus.lk

TEL: 0717 788 701 | infoceyloncampuscolombo@gmail.com

STUDENT ENROLMENT FORM

Student Registration No: (Office use)

PLEASE COMPLETE THIS FORM IN CAPITAL LETTERS

01. PROGRAMME APPLIED FOR

02. PROGRAMME APPLIED FOR

Full Name:

(write clearly)

Name as it Should Appear
on the Certificate

Name with Initials:

Gender:

Male

Female

Date of Birth:

Current Address:

Other Address:

(If Any)

Contact No:

Mobile

Landline

Email:

Nationality:

Marital Status:

Single

Married

NIC No.:

Passport No.:

03. QUALIFICATION (GENERAL)

G.C.E O/L

Local Sinhala English Tamil

Edexcel / Pearson /Cambridge

Other Specify _____

Year	Subjects	Grades

GCE AL Stream: _____

Local Sinhala English Tamil

Edexcel /Pearson/Cambridge

Other Specify _____

Year	Subjects	Grades

04. QUALIFICATION (PROFESSIONAL)

Programme	Year	Result

05. EMPLOYMENT HISTORY (IF ANY)

Name of Employer(s)	Designation	From	To

DECLARATION:

By signing this form, I confirm that to the best of my knowledge, the information given in this form is correct and accurate. Further, I agree to abide by the rules and regulations of the Campus. If any information given here is found to be false, I am aware my application will be cancelled / admission will be refused and I shall have no claim whatsoever from the College. I also understand all payments made to Metropolitan College are non-refundable.

.....
Student Signature

.....
Date

OFFICE USE:

Date of Application received		
Admission to course:	Approved	Rejected
Student Number:		
Check List	Signature on the form:	Proof of Qualifications:
Registration Fee :	Rs.	
Total Course Fee:	Rs.	
Payment Discount		
Amount Paid Upfront:		
Number of Instalments for the balance to be settled:		

.....
Authorized Signature

.....
Date

DECLARATION OF STUDENT UPON REGISTRATION

I hereby confirm that I am a Face-to-Face / Distance Learning student and that I have received the student Handbook.

I hereby confirm that I am aware:

- Of the fee structure and the cost of the programme is and duration of my programme is
- It is my responsibility to ensure my application is completed and all documents are submitted.
- Failure to submit required information and relevant documents will result in the registration being delayed and will being prolong my course.
- The respective awarding body is the final decision maker with regards to marks awarded.
- Failure to follow the guidelines and failure to comply with the code of conduct, rules and regulations of **Ceylon Campus Colombo** will result in disciplinary action being taken against me.
- It is my responsibility to check my mail and portal on regular basis to ensure deadlines and class schedules are not missed.
- Failure to sit for exams/ submit assignments to the portal on time will result in a defer fee & re-sit/ resubmission fee being charged.
- All payments made to Ceylon Campus Colombo are non-refundable and non-transferrable under any circumstance.
- Online Examinations are subjected to examination fee payment

Signature:

Name of Student:

Date:/...../.....

Name & Signature of Student Counsellor: